

## Web Appeals Form

### Part I – Processing and Signatures

#### a. Unit Identification, Review, and Recommendation

This request must be submitted by the Unit Web Administrator

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Unit (Print Name)

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Contact Address

- I have read the Web guidelines and standards pertinent to the requested appeal*
- I have read the Appeals Process Guidelines*

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Unit Web Administrator (Print Name)

Sign

Date

#### b. Unit Review and Recommendation

The Unit Chief Administrator must review and support the appeal

- I have reviewed this application and the Web guidelines and standards pertinent to the requested appeal and recommend this request be granted.*

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Unit Chief Administrator (Print Name)

Sign

Date

#### c. Submission

Send this request to the UF and Shands Web Team

Email: [webservices@ahc.ufl.edu](mailto:webservices@ahc.ufl.edu), or P.O. BOX 100152 JHMHC, Gainesville, FL 32610

#### d. Decision (for Web Subcommittee use)

The requested exception is:

*Approved*

*Not Approved*

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For the Web Subcommittee (Print Name)

Sign

Date

- A copy of this decision was sent to the Unit at the above indicated contact address*

## Part II – Appeal Description

Please provide a description of the appeal and for which guidelines and/or standards the appeal is submitted (check all that apply). View guidelines at <http://webservices.ahc.ufl.edu/help-support/policies/>.

- Identity*
- Domain Name*
- Technical*
- Other Describe:* \_\_\_\_\_

Carefully describe the rationale for the appeal. Attach additional documentation as necessary.

- Additional documentation is attached*